**TRAINING AND ORIENTATION INTERNSHIP AGREEMENT**

(Art. 4, paragraph 5, of Decree of the Ministry of Labor and Social Security No. 142 dated 25th March 1998)

BETWEEN

the University of Rome "UNITELMA SAPIENZA" - based in Rome, address P.zza Sassari 4, 295, zip code 00161 VAT No 08134851008, hereinafter referred to as "University",

AND

The Company ………………………………………………………………………………

 activity: …………………………………………… …………… ... No. of employees ………

based in …………………………………………Fiscal Code ……………………………

hereinafter referred to as the "host ", legally represented by ............ ... ........................................................ born in ................................ on ... ............... ....,

whereas

 in order to facilitate professional choices through direct knowledge of the world of work and to create moments of alternation between study and work in the context of training processes, the University promotes training and orientation internships for the benefit of university students.

the following is agreed

Art. 1

Pursuant to Art.18 of Law No. 196, dated 24th June 1997, the host COMPANY/INSTITUTION undertakes to welcome at its facilities individuals in internship training and orientation programs based on a proposal of the University, pursuant to Art.5 of the implementing Decree of Art.18 of Law No.196/97.

Art. 2

1. The training and orientation internship does not constitute an employment relationship or professional collaboration for any reason.

2. During the internship, the training and orientation activity is followed and verified by a tutor designated by the University as a didactic-organizational manager (university tutor), and by a company manager (company tutor), indicated by the host.

3. A training and orientation project is prepared for each intern including:

• the name of intern;

• the names of the tutor and the company manager;

• objectives and methods of fulfillment of the internship, with an indication of the working hours spent in the company;

• the company facilities (buildings, locations, departments, offices) where the internship takes place;

• the identification details of INAIL and civil liability insurances.

Art. 3

1. Access to the host’s corporate premises is allowed within the limits of the internship purposes.

2. During the training and orientation internship the intern is required to:

* carry out the activities envisaged by the training and orientation project;
* ensure compliance with the rules on hygiene, safety and health in the workplace;
* maintain the necessary confidentiality concerning data, information or knowledge relating to production processes and products acquired during the internship;
* follow the instructions provided by the university tutor and the company manager;
* draw up a final report on the activity carried out.
1. Trainee's participation in off-site company activities is allowed upon communication to the university tutor for the purpose of insurance protection referred to in Art. 5 below.
2. One or more temporary interruptions of the internship are allowed, upon agreement between the intern and the host, without prejudice to the expiry date indicated in the individual training project.
3. Permanent early termination of the internship is also allowed for justified reasons, on the initiative of the intern or the host. The trainee must give timely written notice of the advance interruption to the promoter.
4. Any extension of the internship is allowed, upon agreement between the parties.

Art. 4

The host undertakes to guarantee the trainees’ safety and hygiene conditions in compliance with current legislation, relieving the promoter of any burden.

Art. 5

The University insures trainees against accidents at work through INAIL, and for civil liability with insurance companies. In the event of an accident during the internship, the host undertakes to report the event, within the time limits set by current legislation, to the insurance institutions (reporting the policy number signed by the promoter) and to the promoter.

Art. 6

The Parties, in the execution of the activities covered by this Convention, undertake to process personal information in compliance with the general principles and specific provisions of the reference legislation (EU Regulation 2016/679 and Legislative Decree 196/03 as amended by Legislative Decree 101/2018 and in compliance with the provisions of the Authority for the protection of personal data.

Art. 7

This Agreement has a duration of 3 (three) years from the date of signature and may be renewed only upon the express agreement of the parties unless terminated by one of the parties and communicated in writing within 3 months of the annual expiration date.

Rome,

For the promoter For the host

University of Rome

Unitelma Sapienza

Eng. Donato Squara

General manager